



भारतीय तीरंदाजी संघ

ARCHERY ASSOCIATION OF INDIA

President:

ARJUN MUNDA

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Ref.No.AAI/Affiliation Portal/Chall/GC/2025/4

Hony.Secretary General:

VIRENDRA SACHDEVA

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27th January, 2025

To,

**Members State Archery Associations & Associate Members of Archery Association of India.
Executive Committee of the Archery Association of India.**

Subject : AAI Affiliation Portal Registration System – Need urgent attention of the Members

Dear Sir/Madam,

I am writing to bring to your attention several critical issues identified in the AAI Affiliation Portal system. With over 12,000 registered individuals, including archers, coaches, officials, technical officials, and fans, we have observed multiple discrepancies that require the immediate attention of member Associations so as to strengthen their verification and review processes for registrations.

Key Issues Identified:

1. Documentation and Photo Submission

- Improper photograph uploads (non-standard formats, poor quality images, or irrelevant pictures)
- Incomplete document submissions (partial Aadhar card scans, missing mandatory documents)
- Poor quality of uploaded documents affecting the verification process
- Missing passport-size photographs or inappropriate mobile phone picture captures.

2. Data Integrity Concerns

- Multiple registration attempts using different email IDs
- Deliberate manipulation of Aadhar numbers leading to duplicate entries
- Incorrect date of birth entries, including future dates
- Suspicious patterns of document modifications for date of birth changes
- Discrepancies between residential state and opted state registrations

3. Post-Registration Modification Requests

- Frequent requests for bow-type changes without proper justification
- Coach name modification requests (currently following a 3-month policy)
- State/Member Association transfer requests requiring NOC from both states
- Multiple requests for changes in personal information.

4. Verification Process Gaps

- Inadequate verification by State Associations during the approval process
- Multiple complaints regarding non-responsive State Associations
- Lack of thorough checking of submitted information
- Delays in processing registration approvals

Proposed Solutions :

1. Registration Guidelines Enhancement

- Implementation of strict photo submission guidelines (standard passport size format)



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- Mandatory complete document verification before approval by the member Association
- Enhanced validation checks for Aadhar numbers and date of birth
- Clear guidelines for state residence verification

2. Penalty and Fee Structure

- Introduction of penalties for deliberate misrepresentation of information
- Implementation of processing fees for:
 - * Bow type changes
 - * Coach name modifications (after 3-month period)
 - * State/Member Association transfers
 - * Document modifications post-registration
- Strict action against multiple registration attempts

3. State Association Responsibilities

- Mandatory verification checklist for approvals
- Implementation of a 15-day maximum processing timeline. Clear all pending applications within 30 days.
- Regular audit of approved applications
- Designated a nodal officer/point of contact for registration-related queries
- Proper documentation of all verification steps
- Proper records of all approvals and rejections.

4. System Improvements

- Enhanced validation checks at the time of registration
- Automated alerts for suspicious patterns
- Regular system audits for duplicate entries
- Improved communication channel between applicants and State Associations

Your valuable input, in this regard, will be crucial in strengthening our registration system and maintaining the integrity of our database.

Yours sincerely,

(GUNJAN ABROL)

Assistant Secretary, AAI